



Development Officer, Partnerships

Organizational Profile

Vision – A community where all members are able to meet their food needs.

Mission – To engage our community in meeting the food needs of northern Toronto by providing dignified food assistance, education, focused advocacy and long-term food solutions.

North York Harvest Food Bank has been the primary food bank in northern Toronto since 1986. Last year we distributed over 2 million pounds of food through our 40 member agencies and 77 community programs, serving over 47,000 individuals.

Position Summary

As a key member of the North York Harvest development team, the Development Officer, Partnerships is an entrepreneurial professional who can develop new foundation, corporate and community partnerships while managing a portfolio of existing partners.

This result-oriented and skilled problem-solver is accountable for meeting fundraising targets and portfolio growth through identifying, qualifying, cultivating, soliciting and stewarding prospective and existing partners.

Reporting Relationship

The incumbent reports to the Director of Development & Marketing

Qualifications

- 3 - 5 years in fundraising, sponsorship, sales, community investment or marketing
- Demonstrated experience in securing and grow corporate or community partnerships
- A self-starter and resourceful professional who brings a strategic and innovative approach to challenges and opportunities
- Excellent time management skills
- Collaborative team player
- Proficiency in Microsoft Office and Google applications
- Constituent Relationship Management database (preferably Raiser's Edge) as asset
- Experience with presenting to diverse groups of people
- Able to work flexible hours (some evenings and weekends may be required from time to time)



The job description provided is not meant to be an exhaustive list. An individual may be required to perform other tasks which may not be listed but are consistent with the general intent of this role.

Terms:

Full time, permanent (37.5 hours per week)
\$40K-\$48K per annum plus benefits

Please forward cover letter and resume to Henry Chiu (henry@northyorkharvest.com) no later than September 4, 2020. Please quote the job title in the subject line. We thank all applicants for their interest, however, only those to be invited for an interview will be contacted.

Note:

- Applicants must be legally entitled to work in Canada.
- North York Harvest Food Bank is committed to employment equity and encourages applicants from equity seeking groups. We recognize a range of lived and work experience as being valuable to our work and encourage interested parties to apply.