



Position Title: Specialist, Social Finance and Community Wealth

Organizational Profile:

Since 1986 North York Harvest Food Bank has been the primary food bank in northern Toronto. Last year, we distributed over 3 million pounds of food through our 35 member agencies running over 80+ community programs.

An independent, charitable organization, we envision a community where all members are able to meet their food needs. Our mission is to engage our community in meeting the food needs of northern Toronto by providing dignified food assistance, education, focused advocacy, and long-term food solutions. We believe in access and inclusion, collaboration, integrity, and excellence.

Position Summary:

North York Harvest Food Bank ("NYHFB") is seeking a motivated candidate for a two year contract. The Specialist, Social Finance and Community Wealth will assist the organization with exploring social finance, philanthropic, and enterprise opportunities in support of a long-term social purpose real estate hub. This work will also contribute towards our goals of achieving community economic resilience and Community Wealth Building and will be anchored by the principles of Community-Centric Fundraising. This position is generously funded by the Metcalf Foundation.

Reporting Relationship:

The Specialist, Social Finance and Community Wealth is a new position and will report to the Senior Director, Operations. This role has no direct reports.

Hours:

37.5 hours per week for 104 weeks

Compensation:

Salary range is \$73,778 to \$86,795 plus comprehensive Extended Health and Dental benefits and three weeks paid vacation.

Key Responsibilities:

- Work with NYHFB's Development, Operations, and Community Engagement teams to develop a comprehensive social finance and community-centric funding strategy with multi-year goals and Key Performance Indicators
- Work with stakeholders and community leaders to identify priority areas and opportunities
- Research and prospect social finance opportunities
- Implement campaigns
- Manage a dedicated budget, meet key funding and programming targets
- Assist with grant reporting by gathering data as needed
- Update balanced scorecard and internal strategic reporting/measures
- Other duties as assigned.

Qualifications:

- Significant experience with and knowledge of social finance, Community Centric Fundraising, social enterprises or community mobilization
- Excellent organizational and project management skills
- Excellent ability to engage stakeholders, build coalitions and maintain networks
- Demonstrated ability to set and consistently hit targets, whether financial or programming-related
- Working knowledge of finance in a non-profit setting
- Ability to work independently with minimal oversight; results and detail-oriented
- Demonstrated ability to manage a project from start to finish
- Demonstrated ability to work cross-functionally
- Experience working in a non-profit setting an asset

Working Environment and Conditions

- Occasional evenings and weekend work may be required
- This role is primarily remote, but there may be a need to work on site from time to time to attend meetings or convene workshops. Resources and equipment to work remotely will be loaned to the employee and must be returned at the end or termination of employment.
- To be able to work remotely, the incumbent must have access to a stable internet connection.
- In order to work on site, candidates must be willing to follow NYHFB's Covid-19 protocol at the time

Physical/Sensory demands

- Extended periods of desk work
- Occasional standing during public events and program activities
- Engaging in repetitive and/or precise hand/finger movements
- Strong attention to detail
- Proficient operation of various equipment, including computers and office devices (e.g., photocopier, telephony, etc.).
- Exposure to household products and various scents may be encountered in the work place

All interested candidates should submit a cover letter and resume to Sahar Ghafouri, Senior Director at sahar@northyorkharvest.com by July 31st

Applicants must be legally eligible to work in Canada.

NYHFB is committed to employment equity and encourages applicants from equity-seeking/equity-deserving groups. We recognize that lived experience is as valuable as formal education and as such encourage members of the NYHFB community to apply (employees, volunteers, community partners, and/or clients). We strive for a workplace that reflects the diversity of the community we serve and in which we live.

NYHFB has an accommodation process in place. Applicants requiring accommodation because of a disability or medical need are asked to make their needs known in advance. Information received related to accommodation requests will be treated with confidentiality.

We welcome all applicants, however only those invited for an interview will be contacted.